

RC KIDS EXPERIENCE COORDINATOR JOB DESCRIPTION



Job Title: RC Kids Experience Coordinator
Status: Full-Time
Supervisor Title: Director of RC Kids
Date Prepared/Revised: November 2025

The RC Kids Experience Coordinator is responsible for equipping and training storytellers, hosts, motion leaders, worship leaders, and production volunteers to create extraordinary worship experiences in preschool, elementary, and preteen that help kids connect with Jesus and learn God's word.

The RC Kids worship experience exists so that we can creatively communicate God's word and connect with kids through worship and storytelling. RC Kids worship and motion leaders bring the Bible to life and connect kids to Jesus through high-energy worship songs led from the stage. The host and storyteller also help the kids see the real-life application that comes from the story and ways they can be challenged to live out an everyday faith. The production team is instrumental in making this extraordinary experience happen by creating moods with the music and adding visually stimulating slides and videos to enhance what the live speakers are presenting.

Competencies:

- Advanced musical aptitude
- Experience working with children, teens, and adults of all ages
- Ability to build lead, and care for volunteer teams
- Strong verbal and written communication skills
- Ability to handle stress and have difficult conversations
- Organized and detail oriented
- Physical endurance to lift and carry medium-heavy items on a regular basis
- Competent with computer software such as Google Doc, Sheets, and Canva
- Self-motivated

Responsibilities:

- Leads the Sunday worship experiences in line with the mission and vision of RC Kids
- Edits and formats curriculum for the preschool, elementary and preteen worship experiences
- Recruits, auditions, trains, develops, and appreciates volunteers that lead RC Kids worship experiences
- Communicates regularly with volunteers through face to face, email, Planning Center, and phone contact
- Supports volunteers through necessary care, updates, and training
- Assists in creating training systems to help volunteers grow both spiritually and as worship team leaders
- Ensures all volunteer roles are covered each Sunday
- Offers regular feedback to volunteers regarding wins and missed opportunities
- Oversees the safety and care of the worship stage areas, including back stages
- Oversees and cares for all production equipment in RC Kids spaces
- Sets-up all technology for the weekly worship experiences
- Leads a team of volunteers to create engaging set designs related to the RC Kids theme
- Creates and leads worship experiences at all RC Kids Events
- Assists in various roles with all RC Kids events
- Attends weekly meetings with the RC Kids team, the Rivers Crossing staff, and direct supervisors

Staff Direct Reports:

- Worship Key Leaders
- Worship Team Volunteers including storytellers, hosts, motion leaders, worship leaders, and production

Key Strengths:

- Developer, Communication, Maximizer, Relator, Responsibility, Adaptability

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Personal Responsibilities

- Maintain God ordained priorities in your life by putting Jesus Christ first, your spouse second, your children third and the ministry fourth.
- Give at least 10% of your income to the vision of Rivers Crossing.
- Be loyal to the vision and staff of Rivers Crossing and always protect the unity of the church.
- Invest and invite your 8 to 15 to know Jesus and come to Rivers Crossing.