

# RC KIDS WORSHIP COORDINATOR JOB DESCRIPTION



**Job Title:** RC Kids Worship Coordinator  
**Status:** Full Time  
**Supervisor Title:** Director of RC Kids  
**Date Prepared/Revised:** February 2024

The RC Kids Worship Coordinator is responsible for equipping and training volunteers to create extraordinary worship experience in preschool, elementary, and preteen that help kids connect with Jesus and learn God's word.

## Competencies:

- Experience working with children, teens, and adults of all ages
- Advanced musical and acting abilities
- Ability to build and lead volunteer teams
- Strong verbal and written communication skills
- Self-motivated

## Responsibilities:

- Leads the Sunday worship experiences in line with the mission and vision of RC Kids
- Recruits, trains, develops, and appreciates volunteers that lead RC Kids worship experiences
- Communicates regularly with volunteers and team leaders through face to face, email and phone contact
- Supports volunteers through necessary care, updates, and training
- Assists in creating training systems to help volunteers grow both spiritually and as worship team leaders
- Ensures all volunteer roles are covered each Sunday
- Offers regular feedback to volunteers regarding wins and missed opportunities
- Oversees the safety and care of the worship stage areas, including back stages
- Oversees and cares for all production equipment in RC Kids spaces
- Sets-up all technology for the weekly worship experiences
- Edits curriculum for the preschool, elementary and preteen worship experiences
- Leads a team of volunteers to create engaging set designs related to the RC Kids theme
- Connects with campus director to assist in preparation of their worship experiences
- Creates and leads worship experiences at all RC Kids Events
- Assists in various roles with all RC Kids events
- Attends weekly meetings with the RC Kids team, the Rivers Crossing staff, and direct supervisors

## Staff Direct Reports:

- Worship Coaches
- Worship Team Volunteers including storytellers, hosts, motion leaders, worship leaders, and production team members

## Key Strengths:

- Developer, Communication, Maximizer, Relator, Responsibility

## Personal Responsibilities

- Maintain God ordained priorities in your life by putting Jesus Christ first, your spouse second, your children third and the ministry fourth.
- Give at least 10% of your income to the vision of Rivers Crossing.
- Be loyal to the vision and staff of Rivers Crossing and always protect the unity of the church.
- Invest and invite your 8 to 15 to know Jesus and come to Rivers Crossing.

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*To apply, please send your resume to Andrea Goslee, [agoslee@riverscrossing.com](mailto:agoslee@riverscrossing.com)*