



RIVERS CROSSING

JOB DISCRPTION

Job Title: Custodian

Status: 20 Hours Per Week

Supervisor Title: Facility Manager

Date Prepared/Revised: 2/07/18

The custodian is responsible for scheduled cleaning of the building, maintenance of all cleaning equipment, ordering and restocking of cleaning supplies. This is a support position focused on providing the service needed to encourage the vision and mission of Rivers Crossing. We acknowledge that with the growth of our ministry and present restructuring, this position will need to be flexible and evolve as the needs of the ministry dictate.

RESPONSIBILITIES:

- Follow the master cleaning list to ensure all areas are cleaned (weekly, monthly, biannually, annually, and as needed).
- Meet weekly with the Facility Manager to: confirm the week's schedule, review any needed schedule changes due to church events, order needed cleaning supplies to be purchased, and report areas of concern for the maintenance team and Jana King.
- Properly clean, maintain, and store all equipment each week.
- Maintain all cleaning supplies, equipment, and closets located throughout the building.
- Demonstrate a willingness to adjust routine/expectations in order to meet the needs of the church ministry.
- Be passionate about Jesus and Rivers Crossing, and represent both with excellence, on and off the job.

PERSONAL RESPONSIBILTIES:

- Maintain God ordained priorities in your life by putting Jesus Christ first, your spouse second, your children third and the ministry fourth.
- Give at least 10% of your income to the vision of Rivers Crossing.
- Be loyal to the vision and staff of Rivers Crossing and always protect the unity of the church.
- Invest and invite your 8 to 15 to know Jesus and come to Rivers Crossing.
- Maintain good physical health in order to accomplish tasks (must have complete mobility and able to lift 40lbs.)

Send resume along with 3 references to:

Roxi Bienhoff: rbienhoff@riverscrossing.com